



**BOYS & GIRLS CLUB
OF GREATER WATERBURY**

**COVID-19 RESPONSE PLAN
POLICIES & PROCEDURES
After-School Program 2021 - 2022**

Policies & Procedures

These policies & procedures are effective immediately and shall be strictly followed so long as necessary for the health, safety and welfare of members, staff, volunteers and families. These are subject to change as we are careful to comply with all Executive Orders and other mandates. Notice of changes will be provided immediately. The administration has been working hard to ensure that we fully comply with the directives of the City of Waterbury, the State of Connecticut and the Center for Disease Control.

During the school year, we will adhere to the directives of the State and **you are required to comply with these directives**. We strongly urge you to, during this pandemic and throughout your time at the Boys & Girls Club, **MAKE SAFETY A HABIT**. We ask that everyone assist in protecting our health and safety. We may update these policies and procedures as directives change. If the Waterbury Public Schools cease all in-person learning due to a mandatory closure, the Club determine at that time whether or not to cease in-person programming.

Any staff, volunteer or member should stay home if they have any signs of any infectious illness, including Covid.

What we will do to protect the health & safety of all:

- Executive Director and Director of Operations shall oversee the implementation of policies and procedures and process and address any issues that arise, programs and cleanliness.
- The Club encourages those who are able to get vaccinated and will post information on vaccination clinics.
- The Club recognizes that not all members are vaccinated and will act accordingly to protect the health and safety of all.
- All staff will undergo extensive training of enhanced safety protocols.
- Staff shall wear a Boys & Girls Club issued Staff shirt at all times.
- Group size and interactions among elementary, middle and high school members shall be limited.
- **Everyone (staff, members & others) shall wear a mask.**
 - The Club will have masks available for any child that may forget or lose his/her mask.
- We will practice social distancing.

- To improve ventilation, doors and windows will be open when practicable.
- All areas will be cleaned and disinfected regularly during the afternoon and nightly.

Screening & Daily Health:

- All staff and children will be screened daily for any observable illness, including cough or respiratory distress.
- Parents/guardians or the child (if arrive by bus) will be expected to answer a verbal health questionnaire daily upon drop-off. We may take your child's temperature upon arrival.
- Staff or children who have a temperature 100.4 degrees or greater are not permitted into the program.
- Parents/guardians must inform the Club of any changes to their child's health or community exposure. If your child exhibits any symptoms of fever, runny nose, coughing, or shortness of breath, parents must keep children home until their symptoms have subsided for 120 hours without the assistance of medication. Any child who presents sick to the school nurse will not be allowed to attend After-School at the Club that day.
- The Club will have a "sick room" for child(ren) with an elevated temperature or who may be ill; however, any child presenting with those symptoms upon arrival will be sent home and, in the event that a child presents symptoms during the day, parents/guardians will be called and expected to pick up their child immediately.

Hygiene:

- We will implement strict hand washing hygiene:
 - All staff and children will engage in regular hand washing with soap and water for at least 20 seconds;
 - Before coming in contact with any child;
 - Before and after eating;
 - After sneezing, coughing or nose blowing;
 - After using the restroom;
 - Before handling food;
 - After touching or cleaning surfaces that may be contaminated;
 - After using any shared equipment like toys, computer keyboards, mouse.
 - If soap and water are not available, use an alcohol-based hand sanitizer. (Children may bring their own hand-sanitizer)
 - Staff will remind members about hand washing
- We will implement respiratory hygiene:
 - Staff will cover coughs and sneezes with tissues or the corner of the elbow
 - Children, when appropriate, cover coughs and sneezes with tissues or the corner of the elbow;
 - Dispose of soiled tissues immediately after use.
 - Staff will remind members about respiratory hygiene.

Exposure &/or Positive Covid Test:

- Fully vaccinated people who come into close contact with someone with Covid should be tested 3-5 days following the date of exposure (regardless of symptoms) and wear a mask indoors for 14 days or until they receive a negative test result. They should isolate if they receive a positive test.

- Fully vaccinated people who test positive must isolate for 10 days after first symptoms or from the time of the test.
- Unvaccinated or not fully vaccinated people who come in close contact with someone with Covid should be tested. Regardless of test result, they should quarantine for 14 days after exposure. If, however they are tested and receive a negative test, they should remain in quarantine for a minimum of 7 days.

Drop Off & Pick Up Procedures:

- Only 1 parent/guardian will be allowed in the building at a time
- Parent/guardians must wear a mask to enter building
- Please use the hand sanitizer/wipes provided before touching the buzzer or door
- Please stand away from the front desk
- Please use hand sanitizer/wipes provided before touching the sign-out sheet &/or pen
- Please move quickly to allow for next parent/guardian to enter
- Remind your child of the need to pack up quickly upon being called for pick-up

Other Best Practices:

- While on field trips, all children shall follow the behavior required by the destination.
- All children are expected to follow Club policies surrounding behavior, hygiene, health practices, social distancing, and any other recommendations outlined by the CDC and implemented by the Club.
- All children must be able to participate in program at their designated workspace and follow instructions of staff in order to ensure their safety.
- Members who show disregard for Club policies or fellow members or exhibit intentional disruptive behavior may be asked to leave the program.
- Members are asked not to bring in any personal items, including cell phones, games, electronics or toys.
- Items that cannot be washed or sanitized daily at the facility are prohibited (stuffed animals, plush toys, etc.).

