



**BOYS & GIRLS CLUB
OF GREATER WATERBURY**

**COVID-19 RESPONSE PLAN
POLICIES & PROCEDURES
After-School Program 2020 – 2021**

PARENT/GUARDIAN INFORMATION

The Boys & Girls Club of Greater Waterbury's After – School Program will open for the school year on September 8, 2020. We are working hard to ensure that we fully comply with the directives of the City of Waterbury, State of Connecticut and Center for Disease Control.

Registration is limited; only 14 children/teens per group. Registration will be accepted on a first come, first serve basis and a waiting list will be created. Group size may be expanded and/or additional groups may be added should circumstances warrant such action.

During the program, we will adhere to the directives of the State and we ask that you assist us in complying for the health and safety of everyone. We will update these policies and procedures as directives change.

- Parents are asked to support the Club in providing a safe space for our members and staff by fully complying with our directives
- All staff and children will be screened daily for any observable illness, including cough or respiratory distress, and to confirm temperature below 100.4 degrees Fahrenheit. Screening includes assessing health by taking temperature.
- Parents/guardians must authorize the Club to administer a daily temperature check on their child prior to admission into the program.
- Staff or children who have a temperature 100.4 degrees or greater are not permitted into the program.
- Parents/guardians must inform the Club of any changes to their child's health or community exposure. If your child exhibits any symptoms of fever, runny nose, coughing, or shortness of breath, parents must keep children home until their symptoms have subsided for 120 hours without the assistance of medication.

- Staff, volunteers and children who receive a positive Covid result must quarantine for 14 days and may not return to the Club until a negative result is received. A copy of that result is required to return.
- Staff, volunteers and children who have close direct contact with a person that has received a positive result for Covid (in the present) may return to the Club only after a negative result 7 days after that close contact.
- Staff, volunteers and children who have close contact with a family/household member who had close contact with a person that has received a positive result for Covid may return to the Club after a 5-day waiting period with no symptoms.
- The Club will have a “sick room” for child(ren) with an elevated temperature or who may be ill; however, any child presenting with those symptoms upon arrival will be sent home and, in the event that a child presents symptoms during the day, parents/guardians will be called and expected to pick up their child immediately.
- Staff, volunteers and children are required to wear masks. Please supply your child with a clean mask.
- We will implement strict hand washing hygiene:
 - All staff and children will engage in regular hand washing with soap and water for at least 20 seconds;
 - Before coming in contact with any child;
 - Before and after eating;
 - After sneezing, coughing or nose blowing;
 - After using the rest room;
 - Before handling food;
 - After touching or cleaning surfaces that may be contaminated;
 - After using any shared equipment like toys, computer keyboards, mouse.
 - If soap and water are not available, use an alcohol-based hand sanitizer. (Children may bring their own hand-sanitizer)
- We will implement respiratory hygiene:
 - Staff will cover coughs and sneezes with tissues or the corner of the elbow;
 - Children, when appropriate, cover coughs and sneezes with tissues or the corner of the elbow;
 - Dispose of soiled tissues immediately after use.
- Drop off and pick up procedures:
 - While the Waterbury Public Schools operates in accordance with the Hybrid Learning Model, the After-School schedule shall be:
 - 12 noon to 5:00pm
 - **EXCEPT on school half-days and other special events when all programs end at 4:00pm**
 - If the Waterbury Public Schools return to a full day schedule, the After-School schedule shall be:
 - 2:30 to 6:00pm (8th grade and younger)
 - 2:30 to 7:00pm (high school only)
 - **EXCEPT on school half-days and other special events when all programs end at 4:00pm**

- Only 1 parent/guardian will be allowed in the building at a time
- Parent must wear a mask to enter building
- Please use the hand sanitizer/wipes provided before touching the buzzer or door
- Please stay 6 feet from the front desk
- Sign-out will be located separate from the front desk. Please use hand sanitizer/wipes provided before touching the sign-out sheet &/or pen
- Please move quickly to allow for next parent/guardian to enter
- Remind your child of the need to pack up quickly upon being called for pick-up
- All children are expected to follow Club policies surrounding behavior, hygiene, health practices, social distancing, and any other recommendations outlined by the CDC and implemented by the Club.
- All children must be able to participate in program at their designated workspace and follow instructions of staff in order to ensure their safety.
- Members who show disregard for Club policies or exhibit intentional disruptive behavior may be asked to leave the program.
- Members are asked not to bring in any personal items, including cell phones, games, electronics or toys.
- Items that cannot be washed or sanitized daily at the facility are prohibited (stuffed animals, plush toys, etc.)
- The Waterbury Public Schools will return to learning following a hybrid learning model, which entails in-person learning (in school) in the morning and continuation distance learning for the remainder of the day.
 - For the duration of the hybrid learning model, the Boys & Girls Club will provide members the opportunity to participate in the distance learning portion of the school day at the Boys & Girls Club. Distance Learning will be done, with staff on hand to assist members as needed, during the first portion of the afternoon. When “school” is over, members will participate in the Club’s after-school programs.
 - The Club has upgraded its internet speed to accommodate distance learning and additional online programming. While the Club had several desktop computers for members’ use, **we ask that you send your child with his/her Chrome Book if he/she has one and headphones.**
- The Waterbury Public Schools have provided parents with the option to opt-out of sending their child(ren) to school but instead having a full day of distance learning. The Club requires members to have attended school to attend the Club. This year, for those members who have opted-out of in-person learning, they may attend the Club but parents will have to verify daily that the member “attended” school.

We look forward to seeing your children this school year. We thank you for your patience and understanding during this very trying time. Stay safe and healthy.