

Member's Full Name: _____

GREAT FUTURES START HERE.



**BOYS & GIRLS CLUB
OF GREATER WATERBURY**

**Boys & Girls Club of Greater Waterbury
After-School Program Membership Application
2023 - 2024 School Year**

Please complete the Application below in its entirety (**no blanks**) and return it with the membership fee.

- A complete Application and payment in full* are required before any child may attend the After-School Program.
- Attendance by at least one parent/guardian at an Orientation session is also required and membership privileges may be revoked for failure to attend.

Registration must be done in person

**at the Boys & Girls Club of Greater Waterbury, 1037 East Main Street, Waterbury
and may only be done by a parent or legal guardian or DCF, as appropriate.**

(Faxed, emailed or mailed applications will not be accepted)

Registration will only be accepted Monday – Friday, 9 am – 2 pm*

Please call 203-756-8104 with any questions about registration

**All information included in this Application MUST BE UPDATED
as changes occur, notify the front desk**

Due to limitations on group size, enrollment limits will be strictly enforced. A waiting list will be established Enrollment will be on a 1st come, 1st serve basis. No exceptions.

Membership Fee: \$135.00* per child per school year
(does **not** include vacation or summer camp)

Member's Full Name: _____

Membership in the After-School Program at the Boys & Girls Club is open to all youth who are at least five (5) years old **and** enrolled in Kindergarten to youth who are eighteen (18) **and** in high school. Membership is open to all youth without regard to race, gender, color, religion or national origin.

FOR OFFICE USE ONLY:

(ALL APPLICATIONS & PAYMENTS MUST BE RECORDED BELOW)

Date of Application: _____ Application Received by: _____

Amount paid: \$ _____ (copy of receipt(s) must be put in file)

Paid by (circle one): Credit Card Check #: _____ Cash: _____
(amount)

Payment for (circle one): After-School Membership Club T-Shirt (\$10)

Date of Payment: _____ Payment Received by: _____

DCF – wrap agreement & contact information received: _____ (date)

Waterbury Public Schools Student - Enrichment: ___ Invoice submitted: _____ (date)

Received Handbook: ___ (date) Name of person receiving Handbook: _____

Attended Orientation: ___ (date) Name of person attending Orientation: _____

Hours of Operation: After-School Program - Monday, Tuesday, Thursday and Friday:

2:30 to 6:00pm (8th grade and younger); 2:30 to 7:00pm (high school only)

After-School Program – Wednesday - 12:30 – 5pm (all members)

The Club may close for special events - all programs will end at 4:00pm.

Hours of Operation are subject to change in the event of any City, State or Federal guidance or actions.

The Club follows the schedule of the Waterbury Public Schools; the Club is open when school is open. The Club will automatically close if Waterbury Public Schools are closed due to weather or other emergencies. All parents/guardians **must** provide a cell phone number (or of a phone capable of receiving texts) to receive important messages from the Club including those pertaining to closures and emergencies.

Member's Full Name: _____

The information requested herein is for our records and for reporting purposes ONLY and will be kept confidential. Your cooperation is both required and appreciated. All sections must be fully completed.

Member Information:

Child's First Name: _____ Middle: _____

Last: _____

Date of Birth: _____ Current Age: ____ (must be 5 years old as of 9/1/23; proof required)

Grade: _____ (fall 2023)

School: _____

Teacher: _____

Gender (circle one): Male Female Transgender/Other

Has child previously attended the Boys & Girls Club of Greater Waterbury? (circle one): Yes
No

Is your child eligible to receive free or reduced cost lunch at school? (circle one): Yes No

Benefits Received (circle those applicable): TANF SSDI SSI
Section 8/Housing Assistance Food Stamps Other Assistance

How many adults (over 18 years old) live in the household? _____

With whom does the child live? (circle one): mother father both other (list all)

How many children (under 18 years old) live in household? _____

Parent/Guardian Marital Status: (circle one) Married Single Divorced Widowed

Member's Full Name: _____

Circle the total # of people in family & circle total annual income under the family column:

	1- person family	2- person family	3- person family	4- person family	5- person family	6- person family	7- person family	8- person family
100% State Median	\$66,270	\$86,661	\$107,052	\$127,443	\$147,833	\$168,224	\$172,084	\$175,871
75% State Median	\$49,702	\$64,995	\$80,288	\$95,582	\$110,875	\$126,168	\$129,035	\$131,903
60% State Median	\$39,761	\$51,996	\$64,230	\$76,465	\$88,699	\$100,933	\$103,227	\$105,521
50% State Median (Low Income)	\$19,881 - \$33,134	\$25,998 - \$43,330	\$32,115 - \$53,525	\$38,232 - \$63,721	\$44,350 - \$73,916	\$50,467 - \$84,111	\$51,614 - \$86,023	\$52,760 - \$87,934
30% State Median (Extremely Low Income)	\$0 - \$19,880	\$0 - \$25,997	\$0 - \$32,114	\$0 - \$38,232	\$0 - \$44,349	\$0 - \$50,466	\$0 - \$51,613	\$0 - \$52,760

Ethnicity:

Hispanic/Latino: (circle yes or no) YES NO

Race: (circle one)

White Black/African American Asian American Indian/Alaskan Native
 Native Hawaiian/Other Pacific Islander American Indian/Alaskan Native & White
 Asian & White Black/African American & White
 American Indian/Alaskan Native & Black/African American Other (multi-racial)

RESPONSIBLE PARTY (for payment):

(DCF must provide name of DCF contact and executed wrap agreement)

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: (____) - _____ Work Phone: (____) - _____

Member's Full Name: _____

Home Phone: (____)-_____

Email: _____

PARENT/GUARDIAN CONTACT INFORMATION:

(DCF: must list both foster parent(s) & DCF case worker)

(list primary contact first)

Relationship to member: _____ Lives with Member: (circle one) Yes No

Name: _____

Address: _____

City: _____ State: ____ Zip Code: _____

Cell Phone: (____)-_____ (***required & must be able to receive texts**)

Work Phone: (____)-_____ Home Phone: (____)-_____

Place of employment: _____ Occupation: _____

Email: _____

Relationship to member: _____ Lives with Member: (circle one) Yes No

Name: _____

Address: _____

City: _____ State: ____ Zip Code: _____

Cell Phone: (____)-_____ (***required & must be able to receive texts**)

Work Phone: (____)-_____ Home Phone: (____)-_____

Place of employment: _____ Occupation: _____

Email: _____

Relationship to member: _____ Lives with Member: (circle one) Yes No

Name: _____

Address: _____

City: _____ State: ____ Zip Code: _____

Cell Phone: (____)-_____ (***required & must be able to receive texts**)

Member's Full Name: _____

Work Phone: (____)-_____ Home Phone: (____)-_____

Place of employment: _____ Occupation: _____

Email: _____

EMERGENCY CONTACT: (OTHER THAN PARENT/GUARDIAN; MUST LIST 2)

Relationship to member: _____ Lives with Member: (circle one) Yes No

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: (____)-_____ (*required) Work Phone: (____)-_____

Home Phone: (____)-_____

Relationship to member: _____ Lives with Member: (circle one) Yes No

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: (____)-_____ (*required) Work Phone: (____)-_____

Home Phone: (____)-_____

ADULTS AUTHORIZED TO PICK UP MEMBER

Please list the names of the adults (**including parents or guardians**) authorized who may pick up the child from the Boys & Girls Club. Members will **not** be allowed to leave the program with anyone not listed below. Photo ID must be provided.

Name: _____

Relationship to member: _____

Phone: _____ Email: _____

Name: _____

Relationship to member: _____

Phone: _____ Email: _____

Name: _____

Relationship to member: _____

Member's Full Name: _____

Phone: _____ Email: _____

Name: _____

Relationship to member: _____

Phone: _____ Email: _____

FOR HIGH SCHOOL MEMBERS ONLY*
(Teen Member Open-Door Policy Also Required)

We recognize that parents & guardians may allow their high school student to walk home by himself/herself. You must sign below if you give your high school member to sign himself/herself out of the Club and walk home.

I hereby give permission to my child, _____, to sign himself/herself out of the Boys & Girls Club and walk home.

Parent/Guardian Signature & Printed Name

Date

DROP-OFF/ PICK-UP POLICY

All members must be dropped off and picked up at the appropriate times, as follows:

- The Club opens at the end of the school day (varies by grade level). Members may not come to the Club prior to their school dismissal time.
- If a member does not attend school on a given day, for any reason, he/she may not attend the Club.
- The pick-up time shall be:
 - 6:00pm (8th grade and younger)
 - 7:00pm (high school only)
- All members must be picked up by 5:00 pm on days the Club closes early.
- Authorized adult must come **into the Club and sign the child(ren) out.**
- For every half (1/2) hour (or portion thereof) a child has not been picked up, a \$20.00 fee will be charged.
- All late pick-up fees are due by the end of that week or the child may not return to the Club the following week.
- Time is determined by the clock at the front desk of the Boys & Girls Club.
- **If we have not made contact with a parent/guardian or emergency contact and 1 hour has passed from the pick-up time, the Boys & Girls Club will contact the Waterbury Police Department &/or the Department of Children & Families.**

Member's Full Name: _____

All contact information must be current. I have read and understand the above Drop-off/Pick-Up Policy.

Parent/Guardian Signature & Printed Name

Date

BUSING TO THE BOYS & GIRLS CLUB OF GREATER WATERBURY

Busing to the Boys & Girls Club's After-School Program is available from the schools listed below **ONLY**.

Free transportation from these schools (or others) is subject to availability as determined by the bus company and/or the City of Waterbury and/or the individual school. **If your child will not be using this transportation to the Boys & Girls Club, please circle "NO BUSING" below.**

My child attends the following school (circle your child's school) and he/she will be taking the bus from:

Catholic Academy of Waterbury

Chase

Generali

Gilmartin

Maloney

Rotella

Wallace

Walsh

WAMS

Wendell Cross

Woodrow Wilson

St. John's School

NO BUSING

International Dual Language School

The transportation to the Boys & Girls Club provided by the City of Waterbury and/or the above-named schools is a privilege and all children must follow the rules for riding the bus. These rules include:

- Staying seated. No standing or walking around when the bus is moving.
- No fighting or horseplay. Hands and feet are to be kept to oneself.
- No throwing objects inside or out of the bus.
- No touching windows or other equipment without permission.
- Listening to the bus driver.

Member's Full Name: _____

- Following any and all rules or directions issued by the driver or bus company.

I have read and understand the rules for riding the bus and I have reviewed the rules with my child. I understand that my child's failure to follow the rules for riding the bus may result in my child losing the privilege of riding the bus and/or the termination of the bus for the entire program.

Parent/Guardian Signature & Printed Name

Date

ALTERNATIVE TRANSPORTATION PLAN

In the event of an emergency early dismissal (due to weather or other emergency) or the cancellation of all after-school programs by the City of Waterbury (pursuant to the Waterbury Public Schools: <https://www.waterbury.k12.ct.us>) **OR** in the event of an emergency cancellation of the Boys & Girls Club's after-school program by the Boys & Girls Club, the Boys & Girls Club will be closed and your child will be transported in accordance with the alternative transportation plan determined by you.

In understand that in the event of an emergency dismissal or cancellation of after-school programs by the City, the Boys & Girls Club will not be open. In that case, my child's alternative transportation plan is:

I understand that my child will be transported home as I have indicated in the above Plan.

Parent/Guardian Signature & Printed Name

Date

Member's Full Name: _____

Medical Information:

Physician: _____

Physician Phone: _____

Insurance Company: _____

Insurance ID#: _____

Does your child have any medical problems (circle one): yes no

If yes, please explain:

Does your child have any allergies (circle one): yes no

If yes, please explain:

Does your child use an Epi-Pen (circle one): yes no

Does your child use an inhaler (circle one): yes no

Does your child take any medications regularly (circle one) yes no

If yes, please explain:

In the event of an emergency, we will call 911

Please note that the Staff at the Club will not administer any medications.

COVID-19 POLICIES & PROCEDURES

The Boys & Girls Club of Greater Waterbury will continue to work hard to ensure that we fully comply with any directives of the City of Waterbury, State of Connecticut and Center for Disease Control. If directives and mandates are issued, the Club will adapt to comply. Please note that these directives and mandates may impact whether and how the After-School Program operates.

Member's Full Name: _____

- Staff, children, parents/guardians and visitors are asked to support the Club in providing a safe space for our members and staff by fully complying with our directives
- Common sense should always prevail – **please do not send your child to the Boys & Girls Club if he/she is sick for any reason.**
- Parents/guardians must inform the Club of any changes to their child's health or community exposure
- Though not required, children may wear cloth face coverings at their discretion or at the direction of their parent/guardian. The Club will have masks available.
- We will continue to implement hand washing hygiene and to have alcohol-based hand sanitizer on hand.
- We will continue to implement respiratory hygiene:
 - Staff will cover coughs and sneezes with tissues or the corner of the elbow;
 - Children, when appropriate, cover coughs and sneezes with tissues or the corner of the elbow;
 - Dispose of soiled tissues immediately after use.
- All children are expected to follow Club policies surrounding behavior, hygiene, health practices, social distancing, and any other mandates or recommendations implemented by the Club.

ADDITIONAL IMPORTANT INFORMATION

- Application must be complete (all sections & questions).
- Attendance by at least one parent/guardian at an orientation session (online/date & time TBD) is **required**.
- Members are required to participate and stay within their program/group at all times.
- If a member is signed up to participate in a special enrichment program, attendance is required. The member must attend every session for its duration. Parents/Guardians may not pick up their child until the special enrichment program is done for the day.
- Rules and expectations are contained in the *Member & Parent/Guardian Handbook*. All parents and members are expected to read and follow the information contained therein.
- Snack is provided daily.
- All members must check-in and be signed out DAILY. Parents, guardians and other authorized adults must come in to the building and will be asked for photo ID at pick-up.
- All members must have attended school and must be picked up on time.
- **All parents/guardians contact information must be current and able to receive incoming calls and text messages. (The Club uses a text message system to share important information.)**
- Members should NOT bring the following to the Club (or these items must be kept in the member's school bag). These items will be confiscated and returned to a parent/guardian upon pick-up.:
 - Toys
 - Cell phones or other electronics, including iPads, video games, etc.

Member's Full Name: _____

- Other personal belongings
- The Boys & Girls Club is not responsible for lost or stolen items.
- The Boys & Girls Club reserves the right to discipline any member, up to and including suspension or expulsion, pursuant to its Discipline Policy, for behavior problems. All incidents, regardless of discipline, will be documented and reviewed with the parent(s)/guardian(s). **NO REFUNDS IN CASES OF SUSPENSION OR EXPULSION.**

SAFETY

Ensuring our members' safety is fundamental to our Mission. The Boys & Girls Club staff, Board of Directors and volunteers work every day to create a safe, fun environment so that all kids can have every opportunity to be successful in life. We have zero tolerance for inappropriate behavior from any person of any kind, including child sexual abuse or misconduct, and we put resources behind that stance. In creating a culture of safety at the Club, we have a series of policies, procedures, programs and trainings designed to promote child safety.

The Club's safety policies and procedures are available upon request.
I have read and understand the above important information.

Parent/Guardian Signature & Printed Name

Date

Member's Full Name: _____

RELEASE

I, the parent/guardian of the minor child listed on this application, for ourselves, our heirs, executors and administrators, hereby release, waive, acquit and forever discharge the Boys & Girls Club of Greater Waterbury, and the Boys & Girls Clubs of America, their representatives, successors, insurers, assigns or any other person or entity associated with any of the above organizations such as staff, directors or volunteers, from all liability, claims, demands, or causes of action for any and all loss, damage, injury, or death any claim of damages resulting from use of facilities owned or controlled by the above organizations, or participation in activities of said organizations either at or away from the Club. I understand that the Boys & Girls Club is not responsible for lost or stolen items.

Photo Release

I hereby agree that all photographs, negatives, prints, paintings, drawings, sketches, reproductions, and likeness of any kind made of the child are and shall remain the property of the Boys & Girls Club of Greater Waterbury. I give my permission that said works may be published, displayed, reproduced, and circulated in any form by the Boys & Girls Club of Greater Waterbury with or without the child's name for commercial purposes or otherwise, including advertisement in any media, and with or without any testimonial copy or other form of advertising or display.

Surveys & Questionnaires

The Boys & Girls Club of Greater Waterbury frequently ask for members to complete surveys/evaluations for purposes of program improvement and funding. I give consent for my child to participate in any and all surveys/evaluations conducted by Boys & Girls Club staff.

Technology

I understand that Boys & Girls Club of Greater Waterbury will take all necessary and reasonable precautions to ensure that my child will not have access to inappropriate materials on the internet. I further understand that not only will Boys & Girls Club will discuss internet safety with my child but that I, as the parent/guardian, must discuss this with my child as well. I have read the *Member & Parent/Guardian Handbook* and understand the Acceptable Technology Use Policy and Responsible Use Guidelines contained therein.

School Records

I grant permission to the Boys & Girls Club of Greater Waterbury to obtain and review school records, transcripts, grade reports and test results. I grant permission to the Boys & Girls Club to speak to teachers, counselor and other school administrators at my child's school to obtain and

Member's Full Name: _____

exchange information as part of the programs and services provided by the Boys & Girls Club of Greater Waterbury.

Boys & Girls Club of Greater Waterbury
Academic Success: Improving Math & Reading Skills

Academic Success is part of our “Formula for Impact” and the goal of all our academic programs is to help your child do well in school, advance grade level and graduate from high school on time with a plan for his/her future. That plan may include a post-secondary education (college or vocational school) or a career. All of the academic programs are included in your child’s after-school membership.

Our academic programs aim to bridge the gap between school and home and work to support the lessons received in school. This school year, all members will engage in computer-based instructional programs that engage and motivate students and that meet the needs of the individual students as they strengthen their math and reading skills.

Along with homework time and other academic focused programs, the Club will use the online learning programs used in schools and other online learning programs. Members may use their school assigned login information. Members will use the Club’s computers. Members should not bring their laptops or Chromebooks to the Club.

Member's Full Name: _____

I have read the completed Application and this form, understand and agree with the policies/expectations of the Boys & Girls Club of Greater Waterbury and request that my child be a member of the Boys & Girls Club of Greater Waterbury. I have received, read and understand the *Member & Parent/Guardian Handbook* and have read/reviewed it with my child so that he/she will understand what is expected of him/her. I am committed to ensuring that my child follow the rules of the Boys & Girls Club. I understand that, in the event my child does not abide by the rules, he/she may be subject to discipline. I further understand of what is expected of me (parent/guardian) while he/she is at the Club.

Parent/Guardian Signature & Printed Name

Date

I agree with the conditions of membership and wish to be a member of the Boys & Girls Club of Greater Waterbury. I have read, or someone has read to me, the Boys & Girls Club of Greater Waterbury's *Member & Parent/Guardian Handbook* and the rules and expectations contained in this Application. I understand of what is expected of me (member) I am at the Club. I agree to follow the rules of the Club and I understand that if I do not follow by the rules, I may be subject to discipline.

Child/Member Signature & Printed Name

Date

Member's Full Name: _____

REMIND.COM

The Club uses a text notification system called Remind. All parents/guardians **must** provide a cell phone number (or of a phone capable of receiving texts) to receive important messages from the Club including those pertaining to closures and emergencies. Please remember to update this information if there are changes.

After registration, you will receive a text asking you to opt-in – you **must opt-in**.

INFORMATION

NAME: _____

NAME OF CHILD: _____

EMAIL: _____

CELL PHONE #: _____



TEEN MEMBER OPEN-DOOR POLICY

Commencing in the fall of 2017, the Boys & Girls Club of Greater Waterbury will institute an Open-Door Policy for our teen members who are in high school, **ONLY**.

In order to participate in this program, teen members must have written permission from their parent/guardian. Written permission will be kept in each member's file and must be provided for each school year.

Under the Open-Door Policy, teen members, who are in high school **and** have written permission, may:

- Come and go at any time during the Club's operating hours.
- Teen members must sign in and out each time they leave/return. The sign-out sheet for the teens shall be maintained in the Teen Center. Failure to sign in and out, or otherwise fail to follow the rules, will result in the loss of the Open-Door privilege.
- **ALL MEMBERS CHECK-IN AND OUT (END OF DAY) AT THE FRONT DESK EVERY DAY.**

Club staff will not prohibit teen members with the proper permission from leaving the Club.

Therefore, it is the responsibility of the teen member and the parent/guardian to determine, understand and enforce the arrival and departure method they see fit.

**TEEN MEMBER OPEN-DOOR POLICY
Permission**

Member's Full Name: _____
Member's Age & School: _____
Member's Home Phone: _____
Member's Cell Phone: _____

Parent/Guardian's Name: _____
Cell Phone: _____ Alternate Phone: _____

I have read and understand the Boys & Girls Club of Greater Waterbury's Open-Door Policy and hereby give permission for my teen child who is in high school to participate in the Open-Door program. I acknowledge that it is my responsibility to determine and enforce the arrival and departure method my child and I agree upon. I understand that in the event my child does not abide by the rules, this privilege may be revoked.

Parent/Guardian Signature Date

I have read and understand the Boys & Girls Club of Greater Waterbury's Open-Door Policy. I agree to follow the rules of the Club's Open-Door Policy and I understand that if I do not follow by the rules, I may lose this privilege.

Teen Member Signature Date
