

Member's Full Name: _____

GREAT FUTURES START HERE.



**BOYS & GIRLS CLUB
OF GREATER WATERBURY**

**Boys & Girls Club of Greater Waterbury
After-School Program Membership Application
2021 - 2022 School Year**

Please complete the Application below in its entirety (**no blanks**) and return it with the membership fee.

- A complete Application, a complete CDBG-Client Intake Form and payment in full are required before any child may attend the After-School Program.
- Attendance by at least one parent/guardian at an Orientation session is also required and membership privileges may be revoked for failure to attend.

Registration must be done in person

at the Boys & Girls Club of Greater Waterbury, 1037 East Main Street, Waterbury
and may only be done by a parent or legal guardian or DCF, as appropriate.

(Faxed, emailed or mailed applications will not be accepted)

Registration will only be accepted Monday – Friday, 9 am – 2 pm.

All information included in this Application MUST BE UPDATED as changes occur – Notify the front desk of any changes

Due to limitations on group size, enrollment limits will be strictly enforced. A waiting list will be established Enrollment will be on a 1st come, 1st serve basis. No exceptions.

**Membership Fee: \$125.00*per child per school year
(does not include vacation or summer camp)**

Membership in the After-School Program at the Boys & Girls Club is open to all youth who are at least five (5) years old **and** enrolled in Kindergarten to youth who are eighteen (18) **and** still in high school. Membership is open to all youth without regard to race, gender, color, religion or national origin.

Member's Full Name: _____

FOR OFFICE USE ONLY:

(ALL APPLICATIONS & PAYMENTS MUST BE RECORDED BELOW)

Date of Application: _____ Application Received by: _____

Amount paid: \$_____ (copy of receipt(s) must be put in file)

Paid by (circle one): Credit Card Check #: _____ Cash: _____ (amount)

Payment for (circle one): After-School Membership Club T-Shirt (\$10)

Date of Payment: _____ Payment Received by: _____

DCF – wrap agreement & contact information received: _____ (date)

Received Handbook: _____ (date) Name of person receiving Handbook: _____

Attended Orientation: _____ (date) Name of person attending Orientation: _____

Hours of Operation: After-School Program: 2:30 to 6:00pm (8th grade and younger); 2:30 to 7:00pm (high school only) **EXCEPT on school half-days and other special events when all programs end at 4:00pm**

Hours of Operation are subject to change in the event of any City, State or Federal guidance or actions.

The Club follows the schedule of the Waterbury Public Schools; the Club is open when school is open. The Club will automatically close if Waterbury Public Schools are closed due to weather or other emergencies. All parents/guardians **must** provide a cell phone number (or of a phone capable of receiving texts) to receive important messages from the Club including those pertaining to closures and emergencies.

The information requested herein is for our records and for reporting purposes ONLY and will be kept confidential. Your cooperation is both required and appreciated. All sections must be fully completed.

Member Information:

Child's First Name: _____ Middle: _____

Last: _____

Date of Birth: _____ Current Age: _____ (must be 5 years old as of 9/1/21; proof required)

Grade: _____ (fall 2021)

School: _____

Teacher: _____

Gender (circle one): Male Female Transgender/Other

Has child previously attended the Boys & Girls Club of Greater Waterbury? (circle one): Yes No

Does child receive free or reduced cost lunch at school? (circle one): Yes No

How many adults (over 18 years old) live in the household? _____

Member's Full Name: _____

With whom does the child live? (circle one): mother father both other (list all) _____

How many children (under 18 years old) live in household? _____

Parent/Guardian Marital Status: (circle one) Married Single Divorced Widowed

Circle the total # of people in family & circle total annual income under the family column:

	1 person family	2 person family	3 person family	4 person family	5 person family	6 person family	7 person family	8 person family
A	\$0 - \$21,600	\$0 - \$24,650	\$0 - \$27,750	\$0 - \$30,800	\$0 - \$33,300	\$0 - \$35,750	\$0 - \$39,640	\$0 - \$44,120
B	\$21,601 - \$35,950	\$24,651 - \$41,050	\$27,751 - \$46,200	\$30,801 - \$51,300	\$33,301 - \$55,450	\$35,751 - \$59,550	\$39,641 - \$63,650	\$44,121 - \$67,750
C	\$35,951 - \$54,950	\$41,051 - \$62,800	\$46,201 - \$70,650	\$51,301 - \$78,500	\$55,451 - \$84,800	\$59,551 - \$91,100	\$63,651 - \$97,350	\$67,751 - \$103,650
D	\$53,951 & UP	\$62,801 & UP	\$70,651 & UP	\$78,501 & UP	\$84,801 & UP	\$91,101 & UP	\$97,351 & UP	\$103,651 & UP

Ethnicity:

Hispanic/Latino: (circle yes or no) YES NO

Race: (circle one)

White Black/African American Asian American Indian/Alaskan Native
Native Hawaiian/Other Pacific Islander American Indian/Alaskan Native & White
Asian & White Black/African American & White
American Indian/Alaskan Native & Black/African American Other (multi-racial)

Benefits Received (circle those applicable): TANF SSDI SSI
Section 8/Housing Assistance Food Stamps Other Assistance

RESPONSIBLE PARTY (for payment):

(DCF must provide name of DCF contact and executed wrap agreement)

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: (____)-_____

Work Phone: (____)-_____ Home Phone: (____)-_____

Email: _____

Member's Full Name: _____

PARENT/GUARDIAN CONTACT INFORMATION: (list primary contact first)

(DCF: must list both foster parent(s) & DCF case worker)

Relationship to member: _____ Lives with Member: (circle one) Yes No

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Member's Full Name: _____

Cell Phone: (____)-_____*required & must be able to receive texts)

Work Phone: (____)-____ Home Phone: (____)-_____

Place of employment: _____ Occupation: _____

Email: _____

Relationship to member: _____ Lives with Member: (circle one) Yes No

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: (____)-_____*required & must be able to receive texts)

Work Phone: (____)-____ Home Phone: (____)-_____

Place of employment: _____ Occupation: _____

Email: _____

Relationship to member: _____ Lives with Member: (circle one) Yes No

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: (____)-_____*required & must be able to receive texts)

Work Phone: (____)-____ Home Phone: (____)-_____

Place of employment: _____ Occupation: _____

Email: _____

Member's Full Name: _____

EMERGENCY CONTACT: (other than parent/guardian; must list 2)

Relationship to member: _____ Lives with Member: (circle one) Yes No

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: (____)-____-____ (*required) Work Phone: (____)-____-____

Home Phone: (____)-____-____

Relationship to member: _____ Lives with Member: (circle one) Yes No

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone: (____)-____-____ (*required) Work Phone: (____)-____-____

Home Phone: (____)-____-____

ADULTS AUTHORIZED TO PICK UP MEMBER

Please list the names of the adults (including parents) authorized who may pick up the child from the Boys & Girls Club. Members will **not** be allowed to leave the program with anyone not listed below. Photo ID must be provided.

Parent/Guardian Name: _____
Relationship to member: _____
Phone: _____ Email: _____

Parent/Guardian Name: _____
Relationship to member: _____
Phone: _____ Email: _____

Parent/Guardian Name: _____
Relationship to member: _____
Phone: _____ Email: _____

Parent/Guardian Name: _____
Relationship to member: _____
Phone: _____ Email: _____

Member's Full Name: _____

FOR HIGH SCHOOL MEMBERS ONLY

We recognize that parents & guardians may allow their high school student to walk home by himself/herself. You must sign below if you give your high school member to sign himself/herself out of the Club and walk home.

I hereby give permission to my child, _____, to sign himself/herself out of the Boys & Girls Club and walk home.

Parent/Guardian Signature & Printed Name

Date

Member's Full Name: _____

DROP-OFF/ PICK-UP POLICY

All members must be dropped off and picked up at the appropriate times, as follows:

- The Club opens at the end of the school day (varies by grade level). Members may not come to the Club prior to their school dismissal time.
- If a member does not attend school on a given day, for any reason, he/she may not attend the Club.
- The pick-up time shall be:
 - 6:00pm (8th grade and younger)
 - 7:00pm (high school only)
- All members must be picked up by 4:00 pm on days the Club closes early.
- Authorized adult must come **into the Club and sign the child(ren) out.**
- For every half (1/2) hour (or portion thereof) a child has not been picked up, a \$20.00 fee will be charged.
- All late pick-up fees are due by the end of that week or the child may not return to the Club the following week.
- Time is determined by the clock at the front desk of the Boys & Girls Club.
- **If we have not made contact with a parent/guardian or emergency contact and 1 hour has passed from the pick-up time, the Boys & Girls Club will contact the Waterbury Police Department &/or the Department of Children & Families.**

All contact information must be current. I have read and understand the above Drop-off/Pick-Up Policy.

Parent/Guardian Signature & Printed Name

Date

Member's Full Name: _____

BUSING TO THE BOYS & GIRLS CLUB OF GREATER WATERBURY

Busing to the Boys & Girls Club's After-School Program is available from the schools listed below ONLY.

Free transportation from these schools (or others) is subject to availability as determined by the bus company and/or the City of Waterbury and/or the individual school. **If your child will not be using this transportation to the Boys & Girls Club, please circle "NO BUSING" below.**

My child attends the following school (circle your child's school) and he/she will be taking the bus from:

Catholic Academy of Waterbury	Chase
Generali	Gilmartin
Maloney	Rotella
Wallace	Walsh
WAMS	Wendell Cross
Woodrow Wilson	St. John's School

NO BUSING

The transportation to the Boys & Girls Club provided by the City of Waterbury and/or the above-named schools is a privilege and all children must follow the rules for riding the bus. These rules include:

- Staying seated. No standing or walking around when the bus is moving.
- No fighting or horseplay. Hands and feet are to be kept to oneself.
- No throwing objects inside or out of the bus.
- No touching windows or other equipment without permission.
- Listening to the bus driver.
- Following any and all rules or directions issued by the driver or bus company.

I have read and understand the rules for riding the bus and I have reviewed the rules with my child. I understand that my child's failure to follow the rules for riding the bus may result in my child losing the privilege of riding the bus and/or the termination of the bus for the entire program.

Parent/Guardian Signature & Printed Name

Date

Member's Full Name: _____

ALTERNATIVE TRANSPORTATION PLAN

In the event of an emergency early dismissal (due to weather or other emergency) or the cancellation of all after-school programs by the City of Waterbury (pursuant to the Waterbury Public School System: <https://www.waterbury.k12.ct.us>) OR in the event of an emergency cancellation of the Boys & Girls Club's after-school program by the Boys & Girls Club, the Boys & Girls Club will be closed and your child will be transported in accordance with the alternative transportation plan determined by you.

In understand that in the event of an emergency dismissal or cancellation of after-school programs by the City, the Boys & Girls Club will not be open. In that case, my child's alternative transportation plan is:

I understand that my child will be transported home as I have indicated in the above Plan.

Parent/Guardian Signature & Printed Name

Date

Member's Full Name: _____

Medical Information:

Physician: _____ Physician Phone:

Insurance Company: _____ Insurance ID#:

Does your child have any medical problems (circle one): yes no

If yes, please explain:

Does your child have any allergies (circle one): yes no

If yes, please explain:

Does your child use an Epi-Pen (circle one): yes no

Does your child use an inhaler (circle one): yes no

Does your child take any medications regularly (circle one) yes no

If yes, please explain:

In the event of an emergency, we will call 911

Please note that the Staff at the Club will not administer any medications.

Parents/Guardians must provide the Club with the appropriate authorization administration at the Club.

Member's Full Name: _____

COVID-19 RESPONSE PLAN POLICIES & PROCEDURES

The Boys & Girls Club of Greater Waterbury will continue to comply with any directives from the City of Waterbury, State of Connecticut and Federal Government. The After-School Program will open on August 26, 2021 and will follow the Waterbury Public Schools' schedule. Things may change as we are careful to comply with all Executive Orders and other mandates.

During the program, we ask that you assist us in complying for the health and safety of everyone. We will update these policies and procedures as directives change.

- Parents are asked to support the Club in providing a safe space for our members and staff by fully complying with our directives
- Staff or children who have a temperature 100.4 degrees or greater are not permitted into the program.
- Parents/guardians must inform the Club of any changes to their child's health or community exposure. If your child exhibits any symptoms of fever, runny nose, coughing, or shortness of breath, parents must keep children home until their symptoms have subsided for 120 hours without the assistance of medication.
- The Club will have a "sick room" for child(ren) with an elevated temperature or who may be ill; however, any child presenting with those symptoms upon arrival will be sent home and, in the event that a child presents symptoms during the day, parents/guardians will be called and expected to pick up their child immediately.
- All members, staff and volunteers are required to wear masks at all times. Please supply your child(ren) with a clean mask.
- We will engage in social distancing practices.
- We will implement strict hand washing hygiene:
 - All staff and children will engage in regular hand washing with soap and water for at least 20 seconds;
 - Before coming in contact with any child;
 - Before and after eating;
 - After sneezing, coughing or nose blowing;
 - After using the rest room;
 - Before handling food;
 - After touching or cleaning surfaces that may be contaminated;
 - After using any shared equipment like toys, computer keyboards, mouse.
 - If soap and water are not available, use an alcohol-based hand sanitizer. (Children may bring their own hand-sanitizer)
- We will implement respiratory hygiene:
 - Staff will cover coughs and sneezes with tissues or the corner of the elbow;
 - Children, when appropriate, cover coughs and sneezes with tissues or the corner of the elbow;
 - Dispose of soiled tissues immediately after use.

Member's Full Name: _____

- Drop off and pick up procedures:
 - Only 1 parent/guardian will be allowed in the building at a time
 - Parent must wear a mask to enter building
 - Please use the hand sanitizer/wipes provided
 - Please move quickly to allow for next parent/guardian to enter
 - Remind your child of the need to pack up quickly upon being called for pick-up
- All children are expected to follow Club policies surrounding behavior, hygiene, health practices, social distancing, and any other recommendations outlined by the CDC and implemented by the Club.
- All children must be able to participate in program at their designated workspace and follow instructions of staff in order to ensure their safety.
- Members who show disregard for Club policies or exhibit intentional disruptive behavior may be asked to leave the program.
- Members are asked not to bring in any personal items, including cell phones, games, electronics or toys.
- Items that cannot be washed or sanitized daily at the facility are prohibited (stuffed animals, plush toys, etc.)

ADDITIONAL IMPORTANT INFORMATION

- Application must be complete (all sections & questions).
- Attendance by at least one parent/guardian at an orientation session (online/date & time TBD) is **required**.
- Members are required to participate and stay within their program/group at all times.
- If a member is signed up to participate in a special enrichment program, attendance is required. The member must attend every session for its duration. Parents/Guardians may not pick up their child until the special enrichment program is done for the day.
- Rules and expectations are contained in the *Member & Parent/Guardian Handbook*. All parents and members are expected to read and follow the information contained therein.
- Snack is provided daily.
- All members must check-in and be signed out DAILY. Parents, guardians and other authorized adults must come in to the building and will be asked for photo ID at pick-up.
- All members must have attended school and must be picked up on time.
- **All parents/guardians contact information must be current and able to receive incoming calls and text messages. (The Club uses a text message system to share important information.)**
- Members should NOT bring the following to the Club (or these items must be kept in the member's school bag). These items will be confiscated and returned to a parent/guardian upon pick-up.:
 - Toys
 - Cell phones or other electronics, including iPads, video games, etc.
 - Other personal belongings
- The Boys & Girls Club is not responsible for lost or stolen items.

Member's Full Name: _____

- The Boys & Girls Club reserves the right to discipline any member, up to and including suspension or expulsion, pursuant to its Discipline Policy, for behavior problems. All incidents, regardless of discipline, will be documented and reviewed with the parent(s)/guardian(s). NO REFUNDS IN CASES OF SUSPENSION OR EXPULSION.

SAFETY

Ensuring our members' safety is fundamental to our Mission. The Boys & Girls Club staff, Board of Directors and volunteers work every day to create a safe, fun environment so that all kids can have every opportunity to be successful in life. We have zero tolerance for inappropriate behavior from any person of any kind, including child sexual abuse or misconduct, and we put resources behind that stance. In creating a culture of safety at the Club, we have a series of policies, procedures, programs and trainings designed to promote child safety.

The Club's safety policies and procedures are available upon request.

I have read and understand the above important information.

Parent/Guardian Signature & Printed Name

Date

Member's Full Name: _____

RELEASE

I, the parent/guardian of the minor child listed on this application, for ourselves, our heirs, executors and administrators, hereby release, waive, acquit and forever discharge the Boys & Girls Club of Greater Waterbury, and the Boys & Girls Clubs of America, their representatives, successors, insurers, assigns or any other person or entity associated with any of the above organizations such as staff, directors or volunteers, from all liability, claims, demands, or causes of action for any and all loss, damage, injury, or death any claim of damages resulting from use of facilities owned or controlled by the above organizations, or participation in activities of said organizations either at or away from the Club. I understand that the Boys & Girls Club is not responsible for lost or stolen items.

Photo Release

I hereby agree that all photographs, negatives, prints, paintings, drawings, sketches, reproductions, and likeness of any kind made of the child are and shall remain the property of the Boys & Girls Club of Greater Waterbury. I give my permission that said works may be published, displayed, reproduced, and circulated in any form by the Boys & Girls Club of Greater Waterbury with or without the child's name for commercial purposes or otherwise, including advertisement in any media, and with or without any testimonial copy or other form of advertising or display.

Surveys & Questionnaires

The Boys & Girls Club of Greater Waterbury frequently ask for members to complete surveys/evaluations for purposes of program improvement and funding. I give consent for my child to participate in any and all surveys/evaluations conducted by Boys & Girls Club staff.

Technology

I understand that Boys & Girls Club of Greater Waterbury will take all necessary and reasonable precautions to ensure that my child will not have access to inappropriate materials on the internet. I further understand that not only will Boys & Girls Club will discuss internet safety with my child but that I, as the parent/guardian, must discuss this with my child as well. I have read the *Member & Parent/Guardian Handbook* and understand the Acceptable Technology Use Policy and Responsible Use Guidelines contained therein.

School Records

I grant permission to the Boys & Girls Club of Greater Waterbury to obtain and review school records, transcripts, grade reports and test results. I grant permission to the Boys & Girls Club to speak to teachers, counselor and other school administrators at my child's school to obtain and exchange information as part of the programs and services provided by the Boys & Girls Club of Greater Waterbury.

Member's Full Name: _____

**Boys & Girls Club of Greater Waterbury
Academic Success: Improving Math & Reading Skills**

Academic Success is part of our "Formula for Impact" and the goal of all our academic programs is to help your child do well in school, advance grade level and graduate from high school on time with a plan for his/her future. That plan may include a post-secondary education (college or vocational school) or a career. All of the academic programs are included in your child's after-school membership.

Our academic programs aim to bridge the gap between school and home and work to support the lessons received in school. This school year, all members will engage in computer-based instructional programs that engage and motivate students and that meet the needs of the individual students as they strengthen their math and reading skills.

The program will use the same online learning programs used in the schools We will use. Members will work independently at their own pace through individualized learning paths to develop fundamental reading and math skills in a structured, sequential manner. Club staff will be notified when students require support or intervention and face-to-face instruction.

Members will use their school assigned login information. For those members without school assigned login information, they will be provided login information by the Club.

This program will be conducted in addition to the Club's other academic focused programs and homework time.

Member's Full Name: _____

I have read the completed Application and this form, understand and agree with the policies/expectations of the Boys & Girls Club of Greater Waterbury and request that my child be a member of the Boys & Girls Club of Greater Waterbury. I have received, read and understand the *Member & Parent/Guardian Handbook* and have read/reviewed it with my child so that he/she will understand what is expected of him/her. I am committed to ensuring that my child follow the rules of the Boys & Girls Club. I understand that, in the event my child does not abide by the rules, he/she may be subject to discipline. I further understand of what is expected of me (parent/guardian) while he/she is at the Club.

Parent/Guardian Signature & Printed Name

Date

I agree with the conditions of membership and wish to be a member of the Boys & Girls Club of Greater Waterbury. I have read, or someone has read to me, the Boys & Girls Club of Greater Waterbury's *Member & Parent/Guardian Handbook* and the rules and expectations contained in this Application. I understand of what is expected of me (member) I am at the Club. I agree to follow the rules of the Club and I understand that if I do not follow by the rules, I may be subject to discipline.

Child/Member Signature & Printed Name

Date
